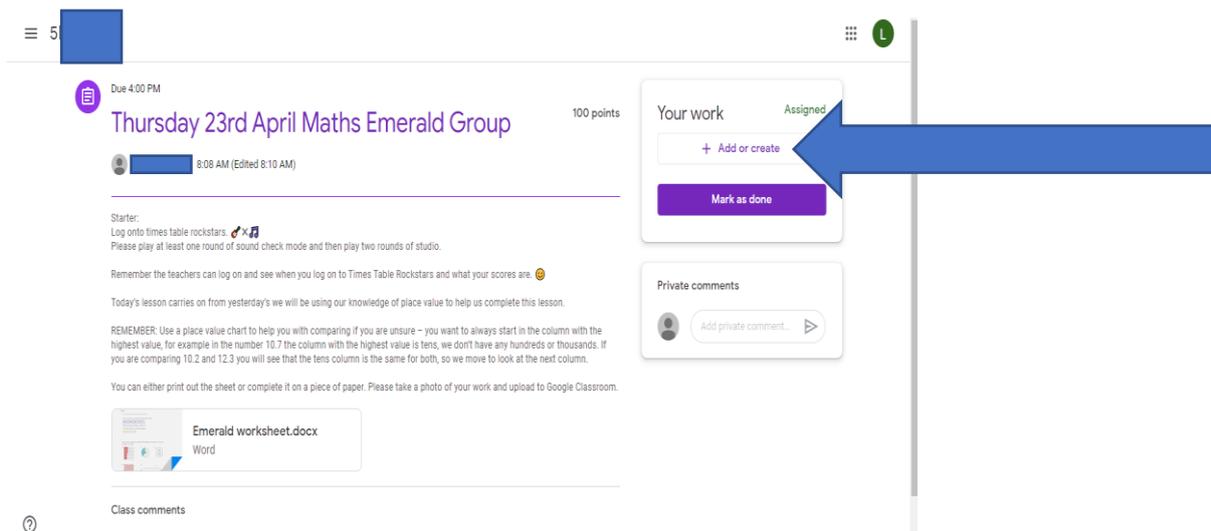


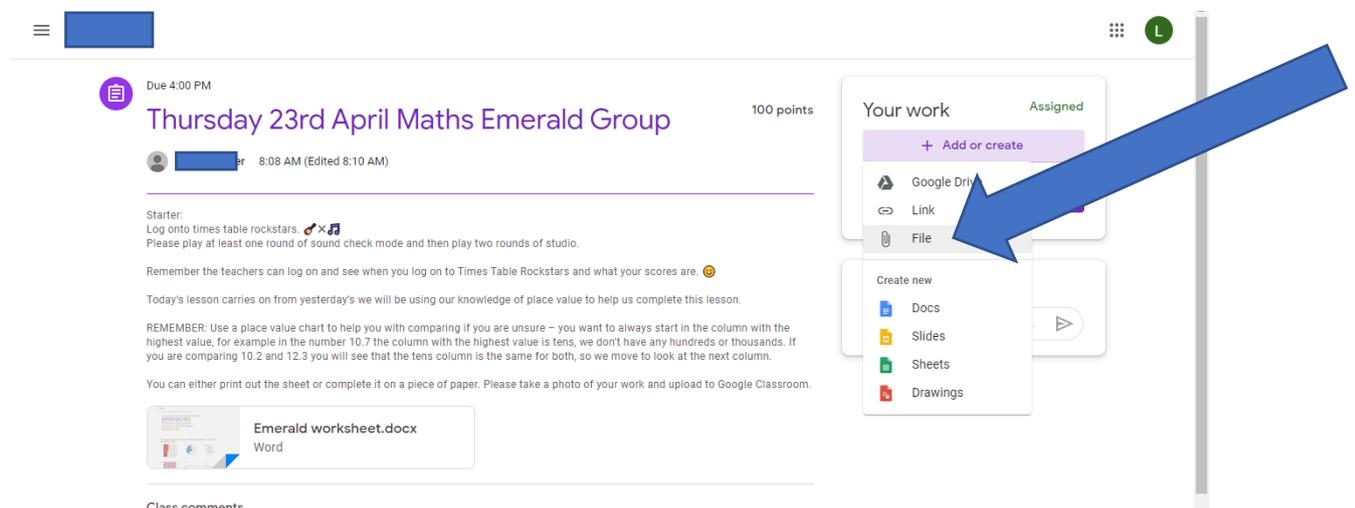
UPLOADING A PHOTO/VIDEO

1. Take photo either using a phone or tablet.
2. Log on to Google Classroom using either the phone or tablet you took the photo on. **IT WILL NOT WORK IF YOU ARE NOT USING THE DEVICE YOU USED TO TAKE THE PHOTO!**
3. Click on assignment that the work is for - for example Maths
4. On the righthand screen there is a button that saves add/create.



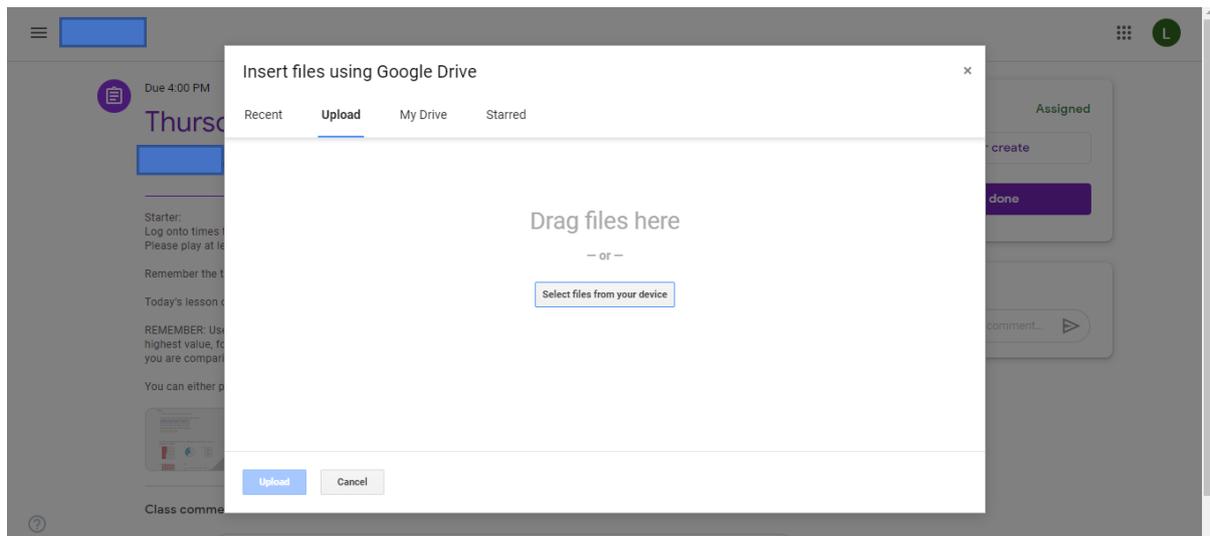
The screenshot shows the Google Classroom interface for an assignment titled "Thursday 23rd April Maths Emerald Group" with a due time of 4:00 PM and 100 points. The assignment content includes instructions to log onto Times Table Rockstars and complete a worksheet. A file named "Emerald worksheet.docx" is attached. On the right-hand side, the "Your work" section is visible, featuring a purple "+ Add or create" button and a "Mark as done" button. A large blue arrow points from the right towards the "+ Add or create" button.

5. Click on file.



This screenshot is similar to the previous one but shows the "Add or create" menu open. The menu options include "Google Drive", "Link", "File", "Create new", "Docs", "Slides", "Sheets", and "Drawings". A large blue arrow points from the right towards the "File" option in the menu.

6. It will then look like this.



7. Click on select files from your device. This will give you the option to go to the camera roll for your photo.

8. Click on the photo or video file you would like to upload and then click on the blue button at the bottom of the screen which says upload.

9. Once the file has been uploaded, the turn it in button will turn purple.

10. Click on this button and it will hand in your work for you. 😊